

NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4822; DSN 853-4822
WEBSITE: www.azguard.gov/hro
EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 06-300T OPENING DATE: 7 SEP 2006 CLOSING DATE: 28 SEP 2006

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:
PRODUCTION CONTROLLER, GS-1152-07, TC70073000

APPOINTMENT FACTORS: OFFICER () WARRANT OFFICER () ENLISTED (X)

SALARY RANGE: \$35,157 - \$45,701 PA	SUPERVISORY () MANAGERIAL () NON-SUPERVISORY/NON-MANAGERIAL (X)
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LOCATION OF POSITION:
COMBINED SUPPORT MAINTENANCE SHOP, (CSMS), PHOENIX, ARIZONA

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

INSTRUCTIONS FOR APPLYING: Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include; High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include; Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information all applications should include AZNG Forms 335-1-R (Military Brief), and SF 181 Ethnicity and Race Identification. Applications will be accepted without the AZNG Forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must contain a completed Optional Form 306 (Declaration for Federal Employment) AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a member of the Arizona (ARMY) National Guard (CSMS) and be able to qualify for the following AFSC/MOS/AOC/BRANCH: CMF: 63, 77 MOS: 92A, 92Y, 92Z

KNOWN PROMOTION POTENTIAL: NONE

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

AREA OF CONSIDERATION: This position is the Federal/Excepted Civil Service and is **open to current enlisted members of the Arizona Army National Guard**. Individual selected will receive an Indefinite Appointment NTE 1 year and may be extended if incumbent's mobilization is extended. If a Permanent technician is selected, they will receive the appropriate temporary action. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will be required to take a pre-employment medical screening which will be paid for by the Agency. **PCS funds are not authorized.**

NOTE: Applications must contain a completed Optional Form 306 (Declaration for Federal Employment).

NOTE: Applications must contain a completed AZNG Form 335-2-R (Supplement to Application for Employment, Applicable Knowledge, Skills and Abilities.)

NOTE: Human Resources Office is the office that will officially approve the selection for a job offer.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of maintenance, supply, and automated systems management procedures.
 2. Knowledge of the tactical equipment used in the Arizona Army National Guard (AZ ARNG).
 3. Knowledge of Test & Measurement of Diagnostic (TMDE) used in the AZ ARNG.
 4. Knowledge of concepts and applications of the Maintenance Management System.
 5. Knowledge of the concepts and applications of the Calibration Program.
 6. Knowledge of the flow of production and maintenance.
 7. Ability to communicate both orally and written.
 8. Ability to deal with others effectively.
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SPECIALIZED EXPERIENCE: Must have 12 months experience/training in performing functions such as inspection, installation, maintenance or repair of complex systems such as ground communications equipment, ground radio, base wire systems, communications equipment in telephone and teletype communications centers or complex ground radar equipment. Experience/training as an electronic production controller may be substituted for all or part of the above experience requirement.

BRIEF JOB DESCRIPTION: This position is located in the Combined Support Maintenance Shop (CSMS), Phoenix, AZ. Its purpose is to serve as a chief production controller or work as a subordinate to a higher graded production controller. Works involves the maintenance, repair, and fabrication of a variety of complex equipment and components. Typical equipment repaired includes combat tanks, armored personnel carriers, towed and self-propelled artillery, engineer and power generating equipment, communications and electronics devices, tactical vehicles, guided missiles, and small arms. The repair facility performs a wide variety of repair, fabrication, and maintenance. Utilizing the production control and management functions of the Standard Army Maintenance System-Level 1 (SAMS-1) and a general knowledge of the supported organizations and the repair activity, schedules work into the activity. Knowledge includes maintenance and supply procedures, policies, regulations, and procedures governing operations and the processes which the general purpose machine and special trade shops are capable of performing. Estimates overall man-hours required and follow up to assure that the work is progressing in a timely manner. Monitors man-hours expenditures to ensure actual times and estimates are realistic. As required, posts information to SAMS-1, prepares formatted and ad hoc reports, schedules equipment for calibration, etc.

SELECTING SUPERVISOR: CW4 BARBARA HARVILLE